LOG IN TO NAVIANCE ***ONE LAST TIME***!

- **Log in through Clever**
- **www.briarcliffschools.org > STUDENTS > select "HS Students" > click "Family Connection, Powered by Naviance" > select the "Student" icon:**
  - **Click "CONTINUE WITH CLEVER" - If you are logged into your email via Office 365, you will automatically sign into Naviance.**
    - **If you are not automatically directed to Naviance:**
      - **Enter "Briarcliff High School" > click "Log in with Office 365" and enter your email credentials**
  - **You can also log in directly through Clever:**
    - **www.briarcliffschools.org > STUDENTS > select "HS Students" > click "Clever" > click "Log in as a student" > click "Log in with Office 365" and enter your email credentials > scroll down to the bottom of the app page to "More apps" > locate "Naviance"**

ENTERING COLLEGE DECISIONS IN NAVIANCE

- **"Colleges" > "Colleges I'm Applying To" > update your college outcomes for each college on your list:**
  - **Click the pencil/EDIT icon to the right of each college**
    1. **Update the App Type (ED, EA, ED II, RD, etc...)**
    2. **Update the Result (Accepted, Denied, Incomplete=did not submit an application, withdrawn=submitted an application and withdrew *prior* to receiving a decision)**
       - **Check off if you were Deferred or Waitlisted**
    3. **Select if you submitted test scores to this school**
    4. **Click Save College Application and REPEAT FOR EACH COLLEGE on your list**
  - **Update the College that I'm Attending at the bottom of the "Colleges I'm Applying to" page - make sure you click Update**