

BRIARCLIFF MANOR UNION FREE SCHOOL DISTRICT MS4PY6 STORMWATER MANAGEMENT PROGRAM

JUNE 4, 2015

KICKOFF MEETING

AGENDA

I –MS4 PERMIT COVERAGE

- ❖ **Permit Coverage Dates:** The new permit extends from May 1, 2015 to April 30, 2017

II – NON-TRADITIONAL MS4s MCM REQUIREMENTS

- ❖ **Six (6) Minimum Control Measures:** School Districts, which are considered as Non-Traditional MS4s, must implement the six (6) Minimum Control Measures (MCMs) as part of the SWMP
- ❖ **Responsible District Office for the SWMP:** The Facilities, Operations and Maintenance Office, under the guidance of their consultant, will be responsible for implementing the SWMP
- ❖ **Targeted Audiences:** Targeted audiences will consist of students, teachers, O & M Staff as well as the District administrative staff

III – SCHOOL DISTRICT SWMP COORDINATION

- ❖ **Overall Program Implementation:** The Assistant Director of Facilities, Operations and Maintenance is designated as the Stormwater Coordinator and is primary contact between the District, NYCDEC and other outside agencies
- ❖ **Coordination with Stormwater Consultant:** The Stormwater Coordinator will work closely under the guidance of the Stormwater Consultant to implement the SWMP, as specified in the MS4 Permit issued to the District

IV – IMPLEMENTATION MINIMUM CONTROL MEASURES

- ❖ **MCM1- Public Education & Outreach:** the District will continue to maintain Stormwater Website, which will be accessible to all students, teachers, O & M Staff, as well as the District Administrative Staff. Pollutants of Concern (POCs), their impacts and steps that the District can take to reduce applicable POCs will be identified through newsletters and fact sheets
- ❖ **MCM2 - Public Involvement/Participation:** the District will conduct student outreach programs and provide O & M Staff workshops to educate the District Community on POCs, their impacts and steps that the District can take to reduce applicable POCs. The Annual Draft Report will also be placed on the Stormwater Website for the District to review and provide comments
- ❖ **MCM3 - Illicit Discharge Detection and Elimination:** the District will identify and mark locations of all stormwater outfalls. A site survey will be conducted in the Spring to inspect the conditions of these outfalls. In addition, an inspection will be conducted of District Operations to determine potential sources of pollutants that may impact stormwater runoff. A summary report will be issued on the conditions of the outfalls and District Operations. This report will highlight any corrective actions that District should undertake to reduce POCs to stormwater runoff from the District
- ❖ **MCM4 and MCM5 - Construction and Post-Construction Stormwater Runoff Controls:** The District must develop equivalent protection to NYS SPDES General Permit for Stormwater Discharges from Construction Activities. Fact sheets have been issued and posted on the Stormwater Website, describing Construction and Post-Construction program requirements. Special permit provisions will be adopted, complying with construction permits, when any proposed construction is anticipated
- ❖ **MCM6 - Pollution Prevention/Good Housekeeping:** the District will provide an O & M Staff training workshop on POCs, their impacts and steps that the District can take to reduce applicable POCs. In addition, the District will adopt Guidelines and Procedures Documents on specific methods for addressing relevant POCs that may impact District Stormwater Operations