

HEALTH & SAFETY MEETING MINUTES

11/2/2017

IN ATTENDANCE

Linda Peters	David Golad
George Hula	Michael Diamente
Lori Breitman	Lisa Zedlovich
Alma Medeo	
Bo Alford	

✚ Introduce George Hula – Director of Facilities

✚ Revision of Exposure Control Plan Policy (plan attached) – Linda Peters

- A. Medeo – Laura Jagielski reviewed the document and has some concerns regarding the role of the school nurse. L. Peters requested that L. Jagielski contact her directly with the concerns and to discuss any suggestions for changes in protocol.

✚ Air Quality Control / Cleaning issues – George Hula

- A complaint was received two weeks ago, G. Hula and A. Bauso went over to evaluate. An outside company was called in to do an evaluation – they took samples and did observations – test results were negative.
- D. Golad – Todd teachers in the classrooms along the courtyards reported that the leaves are building up against the univents and the air coming into the classroom smells like rotting leaves. G. Hula has ordered a new machine that will vacuum those leaves.
- We will be adding new disinfectants and Dawn to the list of available cleaning products. This will allow areas to be more effectively cleaned, especially the nurse's offices and cafeterias.
- The state has a list of acceptable cleaning products – disinfectants are exempt from that list.

✚ Culvert Pipe (EMERGENCY PROJECT – KG&D Proposal attached) – L. Peters & G. Hula

- The culvert pipe that runs under the driveway, in front of the security gate at the MS/HS is rotted out and needs to be replaced. The district is working to have this declared an emergency project after the storm Sunday eroded more of the pipe.
- In addition, the capital funds this year will be used to address sidewalk replacement around the auditorium which are safety concerns. The district will also replace a few doors in the HS in an effort to get state aid on the culvert pipe project.

✚ Building Cleanliness – M. Diamente & D. Golad

- Overall cleanliness continues to be a problem. Floors are not being swept or mopped, tables are not being cleaned.
- The addition of a broom and dust pan in every room was discussed.
- Air handlers are blowing out chunks of dust. G. Hula is exploring a different type of filter
- HS bathroom across from Room 220 – water is leaking
- M. Diamente reported that the 6th grade wing is very clean.

✚ Security – Bo Alford

- B. Alford met with all the monitors to review the need to be more vigilant
- Concerning the two-way radios – B. Alford would like everyone to be on the same frequency so everyone is accessible. However, there is concern that it would be too much traffic for the building secretaries.

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- G. Hula's and A. Bauso's radios have been reprogrammed to scan. Security staff should have their radio's reprogrammed too.
- In general, reception for the radios is weak – security booth can't reach main office. G. Hula is getting a base station in his office with a repeater.
- Staff needs to be reminded to take their radios with them at all times.
- D. Golad reported that he kept his class outside after a recent fire drill and when they re-entered the building, the building was in lock down and there was no way he could have known. G. Hula discussed the addition of lights on the building to indicate a lockdown but teachers should take a radio with them when they do outside activities. ID cards should also become inactive during a lockdown.

OTHER CONCERNS

- Second egress from MS/HS campus being explored
- Red emergency response booklets need to be updated / some are missing in MS/HS classrooms / Todd classrooms don't have any.

2017/18 Meetings

- January 11
- March 8
- May 10