

HEALTH & SAFETY MEETING MINUTES

10/18/12

In attendance:

| | | |
|------------------|---------------------|--|
| Bo Alford | Alma Medeo | |
| Anthony Bauso | Jennifer Rosen | |
| Lori Breitman | Kusum Sinha | |
| Maureen Fraietta | Carol Sneyd - BOCES | |
| Stuart Matthey | | |

✚ Meeting Schedule for 2012/13

- Tentative schedule:
1/10/13 * 3/14/13 * 5/16/13

✚ Power Cords and Appliances - Stuart Matthey:

- Use of power cords and extension cords is discouraged
- All appliance should be removed from classrooms due to fire hazard concerns and energy use
- Carol will look for a formal list of restrictions

✚ Hallway safety – Stuart Matthey:

- Middle School – hanging chains need to be removed from some interior doors. New, magnetic door closes will be installed.

✚ Leak in MS Univent – Stuart Matthey

- Chemical Control called – no residual problems found
- Students immediately left the room – e-mail went out to parents
- Univents have been professionally cleaned
- Air testing done – no residual problems found

✚ MS Environmental Testing

- Extra air testing requested by teachers – Phase I complete
- The consultant recommend two seasons of passive testing done with monitors
- Placement of monitors must be well thought out to prevent any vandalism

✚ Fields

- Waiting for approval of remediation action work plan by NYSDEC
- Remediation to soft ball field should be completed this summer; practice field should be completed next summer
- Flyer being sent to homeowners outlining facts concerning fields

✚ Capital Projects

- This summer we will be renovating 11 classrooms in Todd, including asbestos abatement.
- David G – teachers will need to coordinate packing of their classrooms and a timeline
- Jennifer R – perhaps we can use students to help pack and unpack for community service
- Stuart M – perhaps we can set up a common area swap shop
- There will be no camp in the district here next summer

✚ MICE

- ANTHONY – in an effort to keep mice out of building, we have screened every univent from the outside and there are bait stations around each building. No sightings reported to date
- Kusum S. – Diane Mallet reported having a problem

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Carol Sneyd

- Review of available services
 - Playground monitoring training
 - Threat assessment
 - Air quality Testing
 - Emergency Planning
 - Research
- Continuing to work with Science staff – the program she put into place last year is working and being maintained
- Mike Sellet is coming to next week's Administrator meeting
- Indoor Air Quality
 - Todd classroom – teacher reported allergy symptoms. The univent filters were changed again. Carol reported seeing nothing – no dust, no mold
 - K-2 Copy Room – room had a strong odor from copy machine and materials. Room needs more ventilation – *Anthony put in a window fan which is making a noticeable difference.* The machine may be too big for the existing ventilation system. Anthony met with Johnson Controls who suggested getting an engineer to design a new ventilation system. Anthony will be removing the door from the room, which should further alleviate the problem