

## HEALTH & SAFETY MEETING MINUTES

3/19/15

Stuart Matthey	Bo Alford
Anthony Bauso	Michael Diamente
Lori Breitman	Dan Murphy
Alma Medeo	Lisa Goodrich-Zedlovich

### + Capital Projects

- Lower field: Needs to be rolled  
Irrigation needs to be checked  
Finish wall and fencing  
Traffic flow will remain the same
- Practice field: 95% done  
Minor issues need to be addressed:
  - Drainage (slope was washed out last fall)
  - Wall along parking lot needs guardrail
- Todd field: Bid being awarded Monday for irrigation, drainage, leveling and seeding  
Work to start June and done by fall  
Field will be out of commission until next spring. Alma expressed concern about there not being enough room on the 3-5 black top for recess.

### + Vestibule Project – Todd, MS, HS

- Bid opening next week – work done over the summer
- Traffic control, and tighter security will be addressed
- Meet with Security mid-August to outline new protocol

### + Building Cleanliness

- Concerns over the past few months regarding contractor's work areas. Recently they are not meeting District expectations.
- The square footage assigned to the cleaning company meets industry standards.
- Any comments and complaints should be e-mailed to A. Bauso with very specific information
- *Question:* M. Diamente - Teachers want to know how often the floors are mopped, desks are washed, and doorknobs are cleaned.  
*Answer:* These things should be part of a regular routine  
*Question:* M. Diamente – Do ducts get vacuumed? There is concern about the intakes along the baseball field.  
*Answer:* A. Bauso will look at them. The univents were taken apart and cleaned two years ago. This detailed cleaning is on a 5 year cycle. The filters continue to get changed 3 times/year.
- L. Goodrich-Zedlovich informed the committee that every Todd parent has to send in *green* wipes at the beginning of the year.

### + Security

- B. Alford informed the committee that M. Sellet has video reenacting school shootings and is supposed to be giving a copy to J. Kaishian.
- B. Alford discussed his concerns regarding drivers ignoring the KEEP RIGHT sign at the HS security booth. There seems to have been an accident there last night and he has been discussing this situation for several years. B. Alford will discuss this with S. Matthey.
- *Question:* M. Diamente – is there money for lights in stairways at HS?  
*Answer:* S. Matthey is aware of this concern and is looking into different types of lighting

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### ❖ Staff Training

- S. Matthey updated the committee regarding staff training
  - M. Sellet recently met with Todd staff
  - Faculty and security staff have been updated
  - Table top meetings can take place the last week of school

### ❖ Reunification

- S. Matthey discussed the topic of reuniting students with their parents in the case of an evacuation.
  - Principals are meeting with M. Sellet to discuss this and develop building specific plans

### ✚ General

- S. Matthey updated the committee on the budget process. At this point, the proposed 2015/16 budget includes:
  - Duct cleaning for 24 classrooms, the MS cafeteria and the HS gym.
  - Replacing two chimneys at Todd
  - Painting at HS & Todd
  - 24 interior doors upstairs at HS
  - Gym floor lining
  - Replacement of fire control panel at Todd
  - Ceiling fans in K-2 cafeteria
- Areas of concern due to weather damage
  - It was noted that sidewalks throughout the District are heaving and blacktop is coming apart. Some of the heaving will correct itself once the weather gets warmer. Other areas will be repaired in the spring. The Facilities Committee is focusing on major repairs needed throughout the parking lot and driveways.
  - Roof leaks will be addressed once all the snow is gone. The bid for the roofing company will be awarded on Monday.
- Concerns:
  - M. Diamente – Woman's faculty bathroom – persistently leaking toilet – A. Bauso will look into.
  - A. Medeo – getting reports of K-2 playground injuries especially among the 2<sup>nd</sup> graders but they are not finding their way into her office. There may be a reduced amount of space because of the snow piles.

✚ Next meeting – June 11, 2015