

**AFFIDAVIT OF PROPERTY OWNER/LANDLORD IN SUPPORT OF ADMISSION TO  
BRIARCLIFF MANOR UNION FREE SCHOOL DISTRICT**

STATE OF NEW YORK            )  
  )  
COUNTY OF \_\_\_\_\_ )       SS.:

I, \_\_\_\_\_, a property owner or manager/agent  
(Name of Property Owner/Landlord or Property Manager)

of the dwelling located at \_\_\_\_\_  
(Street#, Address, City, State, Zip)

\_\_\_\_\_, in the Town/Village of \_\_\_\_\_

Herby certify that I am renting space in this dwelling on a \_\_\_\_\_ to \_\_\_\_\_ basis  
(Week/Month/Year)  
beginning on \_\_\_\_\_.  
(Date: DD/MM/YYYY)

The following persons are identified as tenants having the rights to be occupants in the dwelling:

- Maternal Parent/Guardian: \_\_\_\_\_
- Paternal Parent/Guardian: \_\_\_\_\_

Name of Child(ren) in Application for Admission:

Last: \_\_\_\_\_ First: \_\_\_\_\_ MI: \_\_\_\_\_ and

Last: \_\_\_\_\_ First: \_\_\_\_\_ MI: \_\_\_\_\_

List all other persons residing in the dwelling:

| Last Name | First Name |
|-----------|------------|
| _____     | _____      |
| _____     | _____      |
| _____     | _____      |

Is this a multiple dwelling? Yes \_\_\_\_\_ No \_\_\_\_\_

Is the payment of Electric Utility Bill included in rent: Yes \_\_\_\_\_ No \_\_\_\_\_

**If Yes, a copy of the "mutually acceptable written agreement" for shared meter usage must be submitted in accordance with Public Service Law §52, Part 2(b)(i).**

\_\_\_\_\_  
Initial and Date

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***NOTE: THE DISTRICT RESERVES THE RIGHT TO CONTACT THE APPROPRIATE MUNICIPALITY TO  
VERIFY THAT THE USE OF THE PREMISES IS IN COMPLIANCE WITH LOCAL LAWS AND CODES.***

**As property owner/landlord, I CERTIFY that I will notify the Briarcliff Manor Union Free School District Superintendent's Office, 45 Ingham Road, Briarcliff Manor, New York 10510, within 30 days of termination of this tenancy.**

**I CERTIFY that the information provided on this form is true and correct and that the statements made herein are being made under the penalties of perjury, knowing that the Briarcliff Manor Union Free school District will rely upon them in determining whether the above-named child(ren) will be admitted to its school system. I understand that in the event the information contained in this affidavit is determined to be inaccurate or false, in whole or in part, the District may commence legal proceedings against me personally to collect the costs of educating such child(ren) and/or seek criminal action against me for falsifying business records and/or filing a false instrument.<sup>1</sup>**

\_\_\_\_\_  
(Signature of Property Owner/Landlord)

\_\_\_\_\_  
(Print Name & Title)

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC

<sup>1</sup> Penal Law § 175.05 (Falsifying Business Records in the Second Degree) – Class A Misdemeanor.  
Penal Law § 175.20 (Tampering with Public Records in the Second Degree) - Class A Misdemeanor.  
Penal Law § 175.25 (Tampering with Public Records in the First Degree) – Class D Felony.  
Penal Law § 175.30 (Offering a False Instrument for Filing in the Second Degree) – Class A Misdemeanor.  
Penal Law § 175.35 (Offering a False Instrument for Filing in the First Degree) – Class E Felony.