Common App Basics

- https://www.commonapp.org/files/ready-resources/2017CAReady-APPQuickGuide.pdf

Common App

- School code: 330505

- Class rank reporting: None

- Number of students in grade: 143

- GPA is on a 100 point scale

- GPA is WEIGHTED (we do not provide an unweighted GPA)

    - NOTE: Final grades are UNWEIGHTED (this is not asked on common app, but may be on other apps)

- Counselor's job title:

    - Dr. Nathan Heltzel/Mr. Michael Muranelli/Mrs. Erin Ryan: Guidance Counselor

    - Mrs. Meredith Safer: Coordinator of Counseling

- Counselor's email: nheltzel/mmuranelli/eryan/msafer@briarcliffschools.org

- School Phone & Fax number: 914-769-6299 & 914-432-8210

Common App

- **All Courses are REGENTS unless:**
  - **they are "College" in which case they are "dual enrollment"**
  - **they are "AP," in which case they are "Advanced Placement"**
  - **They are "honors" in which case they are honors**

UHS ALBANY COURSES	ECE WESTCHESTER COURSES	SUPA Syracuse Courses
• College English 11H • AP English Language & Composition • College English 12R • College English 12H • AP English Literature & Composition • College Introduction to Psychology • College Forensic Science • College Science Research • College French I Pre-AP • College French II • AP French • French V/College French I • College Latin • College Painting Fundamentals I	• College Introduction to Theater • College Introduction to Film/Digital Editing • College Write Out Loud • College Algebra with Trig • College Pre-Calculus • College Pre-Calculus H • College Calculus I • College Personal Finance • AP Calculus AB • AP Calculus BC • AP Physics I • AP Physics II • College Spanish I Pre-AP • College Spanish II • AP Spanish • Spanish V/College Spanish I • College Band Ensemble I/II • College Orchestra Ensemble I/II • College Chorus Ensemble I/II • College Music Theory I • AP Music Theory II • College Introduction to Dance • College Dance Performance • College Principles of Sports Management	• College Introduction to Sociology

It is not advisable to provide your standardized test scores to colleges on the Common App. They will receive your official copy. This is especially important if you are applying to test optional schools. If the scores are on your application, they will be seen AND CONSIDERED by all colleges, even the test optional ones.

HOWEVER, if all of your schools allow you to self report, then it can save you a lot of money. Google "does (insert college) allow self reporting test scores"

Your AP scores, however, are self report only, and therefore if you would like colleges to consider them, you must report them on Common App. Guidance recommends sending scores of 3 or higher. Do NOT send official AP scores to the colleges you are applying to. You only send official scores to the college that you will attend

Common App

- **You must fill out the FERPA waiver under the "Assign Recommenders" link on the Common App. You should NOT add teacher recommenders here. Those are request through Family Connection.**
  - **You MUST, however, add your outside recommender on the Common App, if you are using one.**
- **Make sure your Common App is linked to your Family Connection account. Do this under the Colleges tab > Colleges I'm applying to > Match**

Common App Activities Section

150 character description, so make each letter count!

1. State role and organization name in top box, so you don't waste characters in the lower, 150 character box.

2. Emphasize tangible, measurable impact-Whom did your activity help? How many people? How much money did you raise? Instead of: Raised money for children in Africa.Try: Raised $3,000 to provide three uniforms and scholarships for students attending the Joseph Waweru Home School in Kenya (http://www.exop.org/home_school.html).

3. **Use active verbs to explain what you actually did (list your tasks).**Instead of: Worked at a clinic doing different things. Try: Organized patient diagnosis notes, sterilized tools for surgeries, assisted with x-ray analysis

4. Use present tense if it is an activity you still do

5. Include any responsibilities you had to demonstrate leadership skills.

Letters of Recommendation

- **GO TO COLLEGES > APPLY TO COLLEGE > LETTERS OF RECOMMENDATION**
- **ONLY SELECT 2 TEACHERS.**
  - **In your note to the teachers include your earliest deadline.**
- **DO NOT REQUEST YOUR COUNSELOR.**

Common App & Family Connection

You do NOT need to add the colleges on your Common App to Family Connection - they will migrate over within 24 hours.

You MUST, however, add colleges *not* on the Common App, to Naviance (Coalition, school specific). If you do not do this we cannot send your letters and transcript.

Transcripts

TURN IN YOUR TRANSCRIPT RELEASE FORM TO MRS. MARCEL IMMEDIATELY- WITHOUT IT WE CANNOT SEND YOUR TRANSCRIPT TOANY COLLEGE

DON'T FORGET TO SEND YOUR STANDARDIZED TEST SCORES FROM COLLEGEBOARD/ACT. GUIDANCE DOES NOT SUBMIT THESE SCORES TO ANY SCHOOLS UNDER ANY CIRCUMSTANCES

FINISH YOUR AUTOBIOGRAPHICAL RECORD IN FAMILY CONNECTION.

ABOUT ME > MY SURVEYS > SURVEYS IN PROGRESS