

Family ID Registration Instructions

Please read the directions below to begin your registration process.

Parents/Guardians should register by doing the following. Go to the Briarcliff Website home page www.briarcliffschools.org Click on *Parents – HS/MS*– there is a drop-down box, click on *Family ID (Athletics Family ID)*

Follow these steps:

1. Next, click on the program you would like to register your child in, scroll down and click on the green button **Register Now**. If this is your first time using FamilyID, click **Create Account**. Click **Log In**, if you already have a FamilyID account.
2. **Create** your secure FamilyID account by entering the account owner First and Last names (parent/guardian), E-mail address and password. Select **I Agree** to the FamilyID Terms of Service. Click **Create Account**.
3. You will receive an email with a link to activate your new account. (If you don't see the email, check your E-mail filters (spam, junk, etc.).
4. Click on the link in your activation E-mail, which will log you in to FamilyID.com.
5. Once in the registration form, complete the information requested. All fields with a red* are required to have an answer.
6. Click the **Save & Continue** button when your form is complete.
7. Review your registration summary.

For returning parents, please use the following directions:

1. Parents/Guardians should register by doing the following. Go to the Briarcliff Website home page www.briarcliffschools.org Click on *Parents – HS/MS*– there is a drop-down box, click on *Family ID (Athletics Family ID)*.
2. Login using the email address and password you created previously (do not create a new account).
3. Choose the sport.
4. Click on "Add Participant Below or Click to Select" and pick your child's name.
5. Update health and demographic information, if necessary.
6. Sign-off on seasonal agreements.
7. Save and submit.

SUPPORT:

If you need assistance with registration, **contact** FamilyID at: support@familyid.com or **888-800-5583 ext. 1**. Support is available 7 days per week and messages will be returned promptly.