

# BRIARCLIFF NEWS

Recover | Rebuild | Renew

**The Briarcliff Manor School District's** main goal is to provide support to the students and staff to address their learning, health, and social emotional needs by adopting evidence-based public health measures, aligning these measures with instructional and well-being strategies to meet the needs of staff, students, and families. The District recognizes that any plan must be well thought out and flexible. It is important to get input from our Administrative Team, Teachers, Staff, Parents/guardians, Students, Community Members, and our Board of Education. The District has conducted a survey and will now be holding Forums with different groups to share the outline of the plan. The full plan must be submitted to the New York State Education Department by Friday, July 31, 2020.



## Renewing the Spirit of our Schools

After careful consideration of all potential options and following the guidance of the NYS Department of Health and the NYS Education Department, the District is recommending the adoption of Scenario 2 for September.

**Scenario 1:** In person instruction for all students K-12 every day

**Scenario 2:** Hybrid Program: K-8 in person instruction every day

High School: A repeating cycle of two days in person instruction and two days of Remote learning.

**Scenario 3:** Remote instruction for all students K-12 every day.



## Bus Schedules

	HS/MS	Todd
Teacher Day	7:45-3:00	7:45-2:45
First Drop Off	9:10 MS	8:00
	9:40 HS	8:30
First Dismissal	2:30 MS	1:30
Second Dismissal	3:00 HS	2:00

Each school is working diligently to develop a schedule that will optimize the learning time for students, allow for special area subjects, provide support for students, and allow for reduced movement in the building. Parents will receive more detailed information from their child's school. Parent drop off times will be established on a staggered schedule.

Lunch: School lunch will be available. There will be Grab and Go options that students can order the night before with an app. Elementary families will be asked to order lunches for the week on Monday. All payments will be through School Bucks. Lunches will be delivered to classrooms K-12. Students are welcome to bring in their own lunches.

Bus Transportation: The District will be adding bus routes to provide for smaller numbers of students on the buses. Students will be required to wear a mask on the bus and sit one student to a seat (siblings may sit together). The school offices will be calling every parent/family in early August to review the families' plans for September. Parents would be asked if they were planning on having their child come to school under the proposed Scenario 2, and whether they would be using the Bus transportation in the morning and/afternoon. The District is working on hiring Bus Monitors to help students with some of the new protocols.

## Major Aspects of the reopening plan



**Masks:** Masks will be mandatory, with a few exceptions for health reasons. We will plan opportunities for “mask breaks” during the day and will encourage the use of the outside areas around the schools for classes, where if distanced appropriately, students can remove their masks. In addition to masks, some will also need face shields for medical reasons. We have purchased enough masks for all students and staff and we will continue to keep masks in stock.

**Social Distancing:** Class sizes will be smaller than typical. As much as possible, we will try to maintain six feet of social distancing in our classroom setups. We know that no matter how hard we try, it will always be impossible to maintain six feet of distance, which is why masks are so important.

**Arrival protocol:** All students and staff will be required to have their temperature taken each day before entering the building. Staff will also fill out a daily questionnaire. Parents will be asked to fill out the same questionnaire once a week. The questionnaire will be completed on an app which can be completed on a phone or computer.

**Cohorts:** Elementary students will stay in the same cohort throughout the day. They will eat together, and special area teachers will come to them whenever possible, as we want to minimize students traveling in the building as much as possible. Each classroom will have bathrooms assigned to it for usage. Meals will be served in classrooms and there will be a recess time. Outdoor areas will be divided so cohorts can play outdoors safely. At the middle school, team structures will keep children in cohorts in the same way, and movement throughout the building will be limited by team. Students will leave their cohorts for World Language. High School students will be divided into two groups: Group A and Group B. Group A will have in-person learning for two days, while Group B is having virtual learning from home and then the groups will switch. Students will follow their regular schedule in school and at home.

**Sanitation:** Cleaning protocols in school have been greatly enhanced, and our custodians have been trained on cleaning in a pandemic. In addition, bathrooms will be cleaned at least twice daily, and a sign in sheet will be hung so that people know the area has been sanitized. After eating in classrooms, desks will be wiped down and sanitized, as well as periodically during the day. Other high touch services such as doorknobs will be periodically cleaned.

**Illness Protocols:** It is critical that people stay home when they are sick. All students and staff will have their temperature taken each morning before entering school. If any student or staff member has a temperature of 100.0°F or above they will not be allowed to stay in school. Parents will be asked up their student within 15 minutes and staff will

have to leave immediately. If someone gets ill during the day, the school nurses will do their assessment and determine the next steps. Protocols are being developed for all health situations under the guidance of our School Medical Director and School nurses, following the guidance from information the CDC and DOH. School nurses will be providing training and resources on understanding the symptoms of COVID-19 and other health practices.

**Virtual Learning:** All teachers will be using Microsoft® *TEAMS* for teaching their lessons. Each K-8 class/section will be divided into two cohorts. Either two teachers or a teacher and a teaching assistant will be working with the two cohorts. The teachers will be presenting their lessons using Microsoft® *TEAMS* and will move between the two classrooms. At the High School level, teachers will be teaching lessons using Microsoft® *TEAMS* and the days the students are working remotely, students will be expected to log in to their classes, participate and complete work as per each teacher's instruction. Parents will be invited to sign up for a time to pick up the student's device during the weeks of August 17 and 24.. More information will follow regarding how to schedule pickup.

**S**pecial Education: Students will continue to receive services that align with their IEP. Individual and small group, synchronous academic, and related services will be provided in both in-school and remote learning.

**E**LL/World Language: Students will continue to receive services that align with their NYSITELL. Individual and small group, synchronous academic, and related services will be provided in both in-school and remote learning.

**C**ontingency plans: If it becomes necessary to move to a Full remote learning plan K-12, there will be continuity of instruction because all the students will be familiar with the technology and the learning format. The virtual learning experience will follow the in-school schedule and there will be consistent, clear expectations for students, families, and staff.

*Please take a few moments to answer the Reopening School Questionnaire. One questionnaire is needed per child. [Questionnaire Link](#)*

*\*\*\*The District is required to post its full Reopening Plan on the website on Friday, July 31, 2020. This will be a comprehensive plan with many resources and protocols. This plan will be reviewed by the NYS Department of Education and the NYS Department of Health. The plan will be revised based on feedback from this review and any additional guidance by the State of New York. The District will post all information on the website in a timely manner.*